



Government of Maharashtra



Elphinstone College

156, M.G.Road, Fort, Mumbai-32

Accredited with 'A' grade by NAAC

Constituent College of
DR. HOMI BHABHA STATE UNIVERSITY

PROSPECTUS

2019-2020

Tel.: (022) 2284 4060, 2284 3797

www.elphinstone.ac.in
info@elphinstone.ac.in, elphinstone1856@gmail.com

CONTENTS

1.	INTRODUCTION	1
2.	VISION, MISSION & GOALS	5
3.	COURSES OFFERED	6
4.	OUTLINE OF CHOICE BASED CREDIT SYSTEM	7
5.	FEE STRUCTURE	14
6.	RULES FOR ADMISSION	20
7.	RULES OF DISCIPLINE AND CODE OF CONDUCT FOR LEARNERS	22
8.	FACILITIES FOR STUDENT- SUPPORT	25
9.	EXTRA CURRICULAR AND CO-CURRICULAR ACTIVITIES	29
10.	EMINENT ALUMNI	30
11.	PRINCIPALS OF THE COLLEGE	32
12.	LIST OF FACULTY AND NON-TEACHING STAFF	33

1. INTRODUCTION

The Government of Maharashtra has established, *vide* Notification dated 13th February 2019, the **Dr. Homi Bhabha State University, as a Cluster University**, with the Institute of Science, Mumbai; Elphinstone College, Mumbai; Sydenham College, Mumbai; and Secondary Training College, Mumbai, as the *Constituent Colleges*. The Institute of Science, Mumbai is the **Lead College** of the University. All the colleges are more than 99 years old; the youngest, the Institute of Science was established in 1920; while the oldest, the Elphinstone College was established in 1835.

The University is an independent degree granting entity with its own Rules and Regulations. This is the first University of its kind in the State of Maharashtra and is established as per the guidelines of *Rashtriya Uchchar Shiksha Abhiyan* (RUSA). The establishment of this University is expected to charge the Higher Education system in the State with new vigour. It will lead to an optimum use of resources of the constituent colleges and will offer the learners wide options of learning with flexibility and assist them with student-friendly support system. It will generate contemporary and relevant infrastructure and provide undergraduate and post-graduate programmes in diverse disciplines under **choice based credit system (CBCS)**. The CBCS will adopt a cafeteria approach, where the students will be given freedom to select some courses from an array of courses as per their preferences. The students may take some of the courses across the constituent colleges. The programmes will be dynamic and demand driven. The students may participate in various activities organized by the constituent colleges.

Some special features of the HBSU

- Being the University of Cluster of only four constituent colleges, which are geographically in proximity, the University would be managed and administered much more efficiently than any other state university.
- All the constituent colleges are accredited with Grade 'A' by the NAAC.
- All the colleges are elite colleges, are in existence for a long time, and with heritage mark.
- The colleges are Government Colleges and hence the fee structure will be regulated and reasonable.
- The students will be trained under Choice Based Credit System (CBCS) and offered subjects in a cafeteria mode.

- The student studying any core subject will be allowed to take additional credits across the disciplines/constituent colleges so as to enrich his learning experience.
- The students can opt for skill based courses.
- The students can avail the expertise and facilities of the colleges in the cluster.
- The assessment of the students will be through continuous evaluation and semester end examinations.
- The University policies will be student-centric, with the examination process efficient and timely.
- Environmental Science is included as an important and compulsory course.
- Enrichment lectures by outside experts will be arranged.
- Selected students can do internship and projects.
- Placement opportunity through campus interviews will be provided.

Lead College

The Institute of Science, Mumbai (I.Sc.)

The Institute of Science (I.Sc), Mumbai, formerly known as the *Royal Institute of Science* (RIS), was established in 1920 by the Royal Charter. It is a premier post-graduate centre for teaching and research. The I.Sc. has been identified as a Centre with Potential for Excellence by the UGC. It was reaccredited with Grade 'A' by the National Accreditation and Assessment Council (NAAC) in 2014. It is the Lead College of the Dr. Homi Bhabha State University.

The Institute has been Alma Mater to a commanding array of outstanding industrialists and educationists, who have made their name in various walks of life. Distinguished scientists Dr.Homi Bhabha, Wrangler V. V. Narlikar, Dr. B. M. Udgaonkar, Dr. M. G. K. Menon and Dr.Shreeram Abhyankar and educationists like Madhav Gadgil and Dr.Madhav Chavan and industrialists like Mr. K. H Gharda, Mr. Shantilal Somaiya, Mr. D. M. Khatau, Dr. Kiran Karnik (Ex CEO- NASSCOM) etc. are amongst the eminent alumni of the Institute.

The Institute has nine Departments – Biochemistry, Biotechnology, Botany, Chemistry(Analytical, Inorganic, Organic, Physical), Environmental Science, Mathematics, Microbiology, Physics and Zoology. It offers Masters and Doctoral programmes in Science. The institute receives grants for infrastructure from the UGC, DST, and Government of Maharashtra.

It provides excellent facilities for research. Every department is well equipped with sophisticated instruments. The instruments include AAS, HPTLC, HPLC, GC-MS, TG/DTA, NMR, IR, XRD, PCR, and Electrochemical Workstation. Its Library is one of the finest libraries in the city and provides large number of e-resources. The Institute has Botanical Garden with rare plants. The college provides limited hostel facilities. It gives a number of Awards, Prizes and Scholarships to meritorious students.

Address: 15, Madam Cama Road, Mumbai-400032

Website:www.iscm.ac.in

Email:admission@iscm.ac.in

Tel No:022-22828393 (10.0 a.m. to 6.00 p.m.)

Constituent Colleges

1. The Elphinstone College

The Elphinstone Institution was established in 1827 under the Bombay Native Education (Trust). The enlightened citizens of Mumbai collected a sum of Rs. 2,29,636 for the institution and the name was given as a tribute to the departing Governor of Mumbai, **Mountstuart Elphinstone** (6 October 1779 – 20 November 1859). The classes commenced in 1836 and Elphinstone College separated from the High School in 1856. Thus the college was established before the establishment of the University of Mumbai; and in fact in the inception stage the classes of the University used to be held at the college. The college occupies a unique position in the annals of higher education in the country. The building of the college with its Gothic architecture has been classified as a **Grade I Heritage structure**. The college was awarded the Asia-Pacific Heritage Award for Culture Heritage Conservation by the UNESCO. The college has a Library with rich collection of over one lakh books. It is reaccredited with Grade 'A' by the NAAC.

Address: 156, M.G. Road, Fort, Mumbai 400 032.

Website: www.elphinstone.ac.in

Email:info@elphinstone.ac.in; elphinstone1856@gmail.com

Tel No: 022-2284 4060/3797 (10.30 a.m. to 5.30 p.m.)

2. The Sydenham College of Commerce and Economics

The college started on October 22, 1913 in a small borrowed premise of Elphinstone College, and was called the Government College of Commerce. Acknowledging the contributions of Lord Sydenham, the then Governor of Bombay Presidency, towards the growth of the college, the college was named as Sydenham College. The college was shifted to the present campus in 1955.

It was the first institution offering commerce education in the Asian countries and remained to be so for a long time. It is awarded Most Trusted Brands Award by Consumer Survey Report in 2016 and Asia's Most Trusted Brand Award. Many of its graduates get selected for higher and professional studies in foreign universities. The college is reaccruited with "A" grade by NAAC. It is recognized as the faculty development centre by the MHRD, New Delhi, in 2018.

Address: B Road, Churchgate, Mumbai 400 020.

Website: www.sydenham.ac.in

Email: sydprincipal@yahoo.co.in

Tel No: 022-220442897, 22871452 (10.30 a.m. to 5.30 p.m.)

3. Secondary Training College

The Secondary Training College, Mumbai, is a premier teachers training institute in Mumbai. It was established in 1906 as per the recommendations of the Wood's Dispatch (1854). It was a Diploma (S.T.C.) granting college, and after the permanent affiliation to the University of Mumbai it started granting B.T. degree. Since 1955 the degree granted is B.Ed. The vision of the college is to prepare excellent teachers through capacity building and training. The college has a well-equipped library, an ultra-modern computer laboratory, and an educational technology cell. The college is accruited with 'A' grade by NAAC.

Address: 3, Mahapalika Marg, Dhobi Talao, Mumbai 400 001.

Website: www.secondarytrainingcollege.org

Email: secondarytrainingcollege@gmail.com

Tel No: 022-22620050

2. VISION, MISSION AND GOALS OF ELPHINSTONE COLLEGE

Vision:

To kindle the spirit of learning among the youth, irrespective of socio-economic differences, to consistently pursue excellence preserving the tradition of high reputation while meeting the challenges of globalised world.

Mission:

To Provide:

- Equal Opportunities of Education
- Holistic Education ensuring all-round development of students.
- Create a human capital, which can be an asset to the nation.

Goals:

- To provide quality and affordable education to all the sections of society.
- To facilitate Overall Personality Development of the students through organizing and participating in various inter and intra collegiate festivals, including physical fitness and sports.
- To offer a large number of combinations of subjects for greater flexibility and appropriate choice of subjects.
- To hone the skills of the students to enhance further learning and employability job orientation.
- To provide State-of-the art infrastructure for enrichment of the teaching-learning process.
- To encourage the spirit of research
- To enhance creativity and an entrepreneurial approach through industrial collaborations.
- To encourage Physical fitness and talent in sports activity.

QUALITY POLICY

Elphinstone College is committed to the principle of Social Inclusion, providing a learning environment for holistic personality development of the students to actualize their potential through sustained efforts.

3. COURSES OFFERED

- F.Y.B.A. - 120 seats
- F.Y.B.Sc. – 120 seats
- F.Y.B.Com. – 240 seats
- F.Y. B.Sc. Information Technology (Self Financed Programme) –60 seats
- F.Y.B.Sc. Biotechnology – (Self Financed Programme) – 35 seats

Reservation of seats as per Government Regulations

Subjects for First Year B.Sc.

Botany
Chemistry
Mathematics
Microbiology
Physics
Statistics
Zoology
Biotechnology (Self Financed Course)
Information Technology (Self Financed Course)

Subjects for First Year B.A.

Marathi
Hindi
English
Economics
History
Geography
Sociology
Psychology
Political Science

Subjects for First Year B.Com.

English
Financial Accounting
Organisation & Management
Business Environment
Business Law
Business Mathematics & Statistics

4. OUTLINE OF CHOICE BASED CREDIT SYSTEM

1. Core Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1. Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement; i. Environmental Science and ii. English/MIL Communication. These are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): Environmental Science, English Communication/MIL Communication.

3.2 Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

A. Details of Courses for Undergraduate Programme B.Sc. under CBCS **

Course	*Credits	
=====		
	Theory+ Practical	Theory + Tutorials
I. Core Course (12 Papers) 04 Courses from each of the 03 disciplines of choice	12X4= 48	12X5=60
Core Course Practical / Tutorial* (12 Practical/ Tutorials*) 04 Courses from each of the 03 Disciplines of choice	12X2=24	12X1=12
II. Elective Course (6 Papers) Two papers from each discipline of choice including paper of interdisciplinary nature.	6x4=24	6X5=30
Elective Course Practical / Tutorials* (6 Practical / Tutorials*) Two Papers from each discipline of choice including paper of interdisciplinary nature * Optional Dissertation or project work in place of one Discipline elective paper (6 credits) in 6th Semester	6 X 2=12	6X1=6
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 2 credits each) Environmental Science English/MIL Communication	2 X 2=4	2X2=4
2. Skill Enhancement Courses (SEC) (4 Papers of 2 credits each)	4 X 2=8	4 X 2=8
Total credits=	<hr/> 120	<hr/> Total credit= 120

* wherever there is a practical there will be no tutorial and vice-versa

** Subject to change, if any

PROPOSED SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc. Program **

	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (6)
I	DSC- 1 A	(English/MIL Communication)/ Environmental Science		
	DSC- 2 A			
	DSC- 3 A			
II	DSC- 1 B	Environmental Science / (English/MIL Communication)		
	DSC- 2 B			
	DSC- 3 B			
III	DSC- 1 C		SEC-1	
	DSC- 2 C			
	DSC- 3 C			
IV	DSC- 1 D		SEC -2	
	DSC- 2 D			
	DSC- 3 D			
V			SEC -3	DSE-1 A
				DSE-2 A
				DSE-3 A
VI			SEC - 4	DSE-1 B
				DSE-2 B
				DSE-3 B

**** Subject to change, if any**

B. Details of courses under B.Sc. (Biotechnology& Information Technology) **

Course	*Credits	
=====		
	Theory+ Practical	Theory + Tutorial
<u>I. Core Course</u>		
(14 Papers)	14X4= 56	14X5=70
Core Course Practical / Tutorial*		
(14 Papers)	14X2=28	14X1=14
<u>II. Elective</u>		
<u>Course (8</u>		
Papers)		
Discipline Specific Elective	4X4=16	4X5=20
(4 Papers)		
Discipline Specific Elective		
Practical/ Tutorial*	4 X 2=8	4X1=4
(4 Papers)		
Generic Elective/		
Interdisciplinary	4X4=16	4X5=20
(4 Papers)		
Generic Elective		
Practical/ Tutorial*	4 X 2=8	4X1=4
(4 Papers)		
• Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
<u>III. Ability Enhancement Courses</u>		
1. Ability Enhancement Compulsory Courses (AECC)		
(2 Papers of 2 credit each)	2 X 2=4	2 X2=4
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC)		
(Minimum 2)	2 X 2=4	2 X 2=4
(2 Papers of 2 credit each)		

Total Credit = 140**Total =140**

* wherever there is a practical there will be no tutorial and vice-versa

**** Subject to change, if any**

PROPOSED SCHEME FOR CHOICE BASED CREDIT

SYSTEM IN B. Sc. (Biotechnology & Information Technology) **

	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective: Discipline Specific DSE (4)	Elective: Generic (GE) (4)
I	C 1	(English Communication/MI L)/ Environmental Science			GE-1
	C 2				
II	C 3	Environmental Science/(English/MI L Communication)			GE-2
	C 4				
III	C 5		SEC -1		GE-3
	C 6				
	C 7				
IV	C 8		SEC -2		GE-4
	C 9				
	C 10				
V	C 11			DSE-1	
	C 12			DSE -2	
VI	C 13			DSE -3	
	C 14			DSE -4	

**** Subject to change, if any**

C. Details of Courses Under Undergraduate Programme B.A./B.Com. **

Course

*Credits

=====

	Paper+ Practical	Paper + Tutorial
<u>I. Core Course</u>	12X4= 48	12X5=60

(12 Papers)

Two papers – English

Two papers – MIL

Four papers – Discipline 1.

Four papers – Discipline 2.

Core Course Practical / Tutorial*	12X2=24	12X1=12
--	---------	---------

(12 Practicals)

<u>II. Elective Course</u>	6x4=24	6X5=30
-----------------------------------	--------	--------

(6 Papers)

Two papers- Discipline 1

specific Two papers-

Discipline 2 specific Two

papers- Inter disciplinary

Two papers from each discipline of choice and two papers of interdisciplinary nature.

Elective Course Practical / Tutorials*	6 X 2=12	6X1=6
---	----------	-------

(6 Practical/ Tutorials*)

Two papers- Discipline 1 specific

Two papers- Discipline 2 specific

Two papers- Generic (Inter disciplinary) Two papers from each discipline of choice including papers of interdisciplinary nature.

- **Optional Dissertation or project work in place of one elective paper (6 credits) in 6th Semester**

III. Ability Enhancement Courses

1. Ability Enhancement Compulsory Courses (AECC)	2 X 2=4	2 X 2=4
---	---------	---------

(2 Papers of 2 credits each) Environmental Science English Communication/MIL

2. Skill Enhancement Courses (SEC)	4 X 2=8	4 X 2=8
---	---------	---------

(4 Papers of 2 credits each)

Total credit= 120

Total = 120

*wherever there is a practical there will be no tutorial and vice-versa.

** Subject to change, if any

PROPOSED SCHEME FOR CHOICE BASED CREDIT SYSTEM IN

B.A./B.Com Program **

	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
I	English/MIL-1	(English/MIL Communication) / Environmental Science			
	DSC- 1 A				
	DSC- 2 A				
II	MIL/English-1	Environmental Science/ (English/MIL Communication)			
	DSC- 1 B				
	DSC- 2 B				
III	English/MIL-2		SEC -1		
	DSC- 1 C				
	DSC- 2 C				
IV	MIL/English-2		SEC -2		
	DSC- 1 D				
	DSC- 2 D				
V			SEC -3	DSE-1 A	GE-1
				DSE-2 A	
VI			SEC -4	DSE-1 B	GE-2
				DSE-2 B	

**** Subject to change, if any**

5. FEE STRUCTURE

FEE STRUCTURE FOR B.SC.*

Particulars	First Year
Tuition Fees	800
Library Fees	200
Gymkhana Fees	200
Other Fees/ Extra Curricular Activity	250
Exam Fees	600
Enrollment Fees	220
Disaster Relief Fund	10
Admi. Processing	200
Utility Fees	250
Magazine Fees	100
ID Card & Library Card	50
Group Insurance	20
Student Welfare Fund	50
Development Fund	500
Vice Chancellors Fund	20
UNI Sports & Cultural Activity	30
E-Charges	20
E-Suvidha	50
(A)	3570
Laboratory Fees	800
(B)	800
Refundable	
Caution Money	150
Library Deposit	250
Laboratory Deposit	400
(C)	800
Alumni Association Fees	25
Project Fees**	500
Computer practical Fees (Only for the students opting Computer Science as applied component)	--
(D)	525
Fees (A+B+C+D)	Rs.5695

*The above fees are subject to revision, if any.

Fee Structure For Reserved Category B.Sc.*

Particulars	First Year
Disaster Relief Fund	10
Admi. Processing	200
ID Card & Library Card	50
Group Insurance	20
Student Welfare Fund	50
Vice Chancellors Fund	20
E-Suvidha	50
(A)	400
Refundable	
Caution Money	150
Library Deposit	250
Laboratory Deposit	400
(B)	800
Alumni Association Fees	25
Project fees *	500
Computer practical Fees	
(Only for the students opting	
Computer Programming as	
applied component)	--
(C)	525
Fees (A+B+C)	Rs. 1725

The above fees are subject to revision, if any.

Revised Fee Structure for B.Sc.- Bio-technology*

Particulars	First Year
Tuition Fees	16000
Library Fees	600
Gymkhana Fees	200
Other Fees/ Extra Curricular Activity	250
Exam Fees	585
Enrollment Fees	220
Marksheet Fees	50
Admi. Processing	200
Utility Fees	250
Magazine Fees	50
ID Card & Library Card	50
#Group Insurance	40
Student Welfare Fund	50
Development Fund	500
Vice Chancellors Fund	20
UNI Sports & Cultural Activity	30
Disaster Relief Fund	10
Document Verification Fees	400
E-Charges	20
(A)	19525
Computer Laboratory Fees	1000
Laboratory Fees	4000
(B)	5000
Refundable	--
Caution Money	150
Library Deposit	200
Laboratory Deposit	400
(C)	750
Alumni Association Fees	25
Project Fees	2000
(D)	2025
Total Fees (A+B+C+D)	Rs.27,300

*The above fees are subject to revision, if any.

Fee Structure for B.Sc. - Information Technology *

Particulars	First Year
Tuition Fees (Sem. I/III/V)	5000
Library Fees	1200
Gymkhana Fees	400
Other Fees/ Extra Curricular Activity	250
Exam Fees	1420
Enrollment Fees	220
Marksheet Fees	50
Admi. Processing	200
Utility Fees	250
Magazine Fees	100
ID Card & Library Card	50
#Group Insurance	40
Student Welfare Fund	50
Development Fund	500
Vice Chancellors Fund	20
UNI Sports & Cultural Activity	36
Disaster Relief Fund	10
E-Suvidha	50
E-Charges	20
NSS	10
(A)	9876
Computer Practicals	1000
Laboratory Fees	6000
(B)	7000
Refundable	--
Caution Money	150
Library Deposit	250
Laboratory Deposit	400
(C)	800
Tuition Fees (Sem.II/IV/VI)	5000
Alumni Association Fees	25
Project Fees	1000
(D)	6025
Total Fees (A+B+C+D)	Rs.23,701

*The above fees are subject to revision, if any.

FEE STRUCTURE FOR B.Com./B.A.*

Note : Those students who are exempted from paying that component of fees which is reimbursed by the Government to the Colleges, should be required to pay all other fees as recommended in the revised fee schedule.

Particulars	First Year
Tuition Fees	800
Library Fees	200
Gymkhana Fees	200
Other Fees/ Extra Curricular Activity	250
Exam Fees	600
Enrollment Fees	220
Disaster Relief Fund	10
Admi. Processing	200
Utility Fees	250
Magazine Fees	100
ID Card & Library Card	50
Group Insurance	20
Student Welfare Fund	50
Development Fund	500
Vice Chancellors Fund	20
UNI Sports & Cultural Activity	30
E-Charges	20
E-Suvidha	50
(A)	3570
Laboratory Fees	--
(B)	0
Refundable	
Caution Money	150
Library Deposit	250
Laboratory Deposit	0
(C)	400
Alumni Association Fees	25
Computer practical Fees (Only for the students opting Computer Programming as applied component)	--
(D)	25
Fees (A+B+C+D)	Rs. 3995

*The above fees are subject to revision, if any.

Fee Structure For Reserved Category B.Com./B.A.*

Particulars	First Year
Disaster Relief Fund	10
Admi. Processing	200
ID Card & Library Card	50
Group Insurance	20
Student Welfare Fund	50
Vice Chancellors Fund	20
E-Suvidha	50
(A)	400
Refundable	
Caution Money	150
Library Deposit	250
Laboratory Deposit	0
(B)	400
Alumni Association Fees	25
Computer practical Fees	
(Only for the students opting	
Computer Programming as	
applied component)	--
(C)	25
Fees (A+B+C)	Rs. 825

*The above fees are subject to revision, if any

6. RULES FOR ADMISSION

Eligibility

1. Student passing the H.S.C. Examination conducted by the Maharashtra State Board for Secondary and Higher Secondary Education, Mumbai Divisional Board in the SIX subjects specified below or from another equivalent Board of Secondary Education or any other statutory examining body, is eligible for admission to the First Year of the Senior college in Arts / Science/Commerce Course.
 - a. English
 - b. Any one of the Modern Indian Languages (Marathi/ Hindi)
 - c. Any four of the optional subjects for Arts, Science and Commerce courses as specified by the H.S.C. Board, Pune.
2. The Application of an overseas student for admission to the college will be accepted only if it is forwarded with the recommendation letter of the Indian Diplomatic Mission in his / her country. Such applications must be accompanied by
 - i) The final School / College Certificate Examination,
 - ii) A testimonial from the Principal of the School / College regarding the character of the applicant, and
 - iii) A provisional Eligibility Certificate.
3. For any change of stream there should be at least two common subjects between the previous stream and the stream of choice. Thus a commerce student can change to Arts stream and a science student can opt for F.Y.B.Com/ F.Y.B.A. provided there are minimum 2 subjects from the Arts / Commerce.

Documents to be submitted with Application Form:

1. Original Mark sheet for H.S.C / I.C.S.C / C.B.S.C./ An Equivalent Examination with a photocopy thereof,
2. College / School Leaving Certificate or NOC,
3. Provisional / Final Eligibility Certificate for students of board other than Maharashtra H.S.C. board.
4. Migration Certificate wherever necessary
5. For Reserved category student attested copy of Caste certificate.
6. Non-Creamy layer Certificate (wherever applicable).
7. Attested copy of validity certificate.

7. RULES OF DISCIPLINE AND CODE OF CONDUCT FOR LEARNERS

1. Attendance

- 75% attendance at lectures/ practicals /tutorials is compulsory for all courses.
- A learner who is not regular in attendance or fails to carry out his/ her work to the satisfaction of the Principal, is liable to cancellation of his/ her terms.
- The learner who does not have minimum required attendance of 75 % of actual lectures/ practicals conducted in each semester or do not show satisfactory progress in semester / internal examinations will not be permitted for semester end examinations.
- Periodical tests/ assignments/ seminars/ examination are compulsory for the learner of all classes.
- A learner who remains absent for the periodical test/assignment/examination due to his/her illness shall be required to submit the medical certificate, along with the application endorsed by parent.
- A learner who remains absent for the periodical test/assignment/examination due to NSS/NCC activity must intimate the Principal along with appropriate documents explaining his/her absence.
- Learners who fail to maintain the condition of minimum attendance on account of illness, or any other reason such as representing college at state or national level, should apply in writing to the Principal, for leave of absence. The final decision in this matter shall rest with the Principal.
- All applications for leave of absence along with medical certificate, if any, should be submitted to the Principal and not directly to any teacher.
- All decisions pertaining to grant of terms will be decided by the Principal based on the report of the Attendance Committee of the college.

2. Examination

- Candidate arriving at the examination hall after 30 minutes or more of the commencement of an examination shall not be allowed to appear for the examination.
- No candidate shall be permitted to leave until half an hour is over after the question papers have been distributed.
- **Possession of mobile phone during examination is strictly prohibited.**
- No pages shall be torn off from the answer book given to the candidates.
- Nothing shall be written on the question paper.
- Exchange of written materials, stencils, mathematical instruments, etc is strictly prohibited.
- Any use of unfair-means during the examination is liable to severe penalties as per the University rules.

3. Discipline

- Learners should always wear their valid college identity card whenever in the college. It should be produced whenever demanded by any of the college staff. No learner is allowed to enter in the college premises without valid identity card.
- Every learner is responsible to the college and should take utmost care of the college premises/ property/garden, plants. Any damage done to the property of the college is to be compensated either individually or collectively.
- Learners will not be allowed to bring any outsider with them in the college but in special case parents or any outsider may be allowed with prior permission and entering the name on the gate register.
- No person, other than college staff, can be invited to address any meeting or to participate in the college activity without prior permission of the Principal.
- Learners are not supposed to loiter in the college corridors or college premises.
- Smoking is strictly prohibited in the college premises.
- No learner shall collect any money without the written permission of the Principal.
- No notice shall be put on the notice boards, including black boards without the written permission of the Principal or the faculty members authorized in the matter concerned.

- All activities, meetings, gatherings, picnics, hiking, excursion etc, will be organized only with prior written permission of the Principal.
- All the circulars, notices related to examinations and other programmers/ activities etc. are displayed on the college notice board. Concerned learners will be held responsible for the loss, if they failed to read the notices.
- Learners should switch off the lights, fans etc. when not required and also while leaving the classrooms/laboratories/ library.
- Learners should make themselves familiar with the college rules and regulations concerning them and also with regulations and notice issued by the college from time to time.
- Learners joining the college are, by that very fact, deemed to accept and observe all the rules and regulations of the college to the entire satisfactions of the college authorities.

4. Mobile Phone

Misuse of mobiles within the campus is strictly prohibited. If any learner found misusing a mobile, the mobile set shall be forfeited and strict action shall be taken against the learner.

5. Dress Code

It is mandatory for a learner to come in formal and decent dress only.

6. Ragging is Prohibited

Government of Maharashtra has notified ragging as a cognizable offence. Any one reported to be involved in any form of ragging will be severely dealt with. Therefore learners are advised to restrain from indulging in any form of ragging. **Ragging is an offence.** The college has anti- ragging committee and students are advised to approach the committee in case of any such case.

8. FACILITIES FOR STUDENT- SUPPORT

The College strives to ensure an all-round development of young students. Several student support facilities are provided for this purpose.

Hostel Facility:

For BOYS

50 seats are reserved for boys of Elphinstone College in Government College Hostel, at Churchgate (C Road). Students should apply online to Joint Director, Higher Education, Mumbai, for Hostel admission.

For Girls

50 Seats are reserved for Girls of Elphinstone College at Telang Memorial Girls' Hostel, at Churchgate (C Road). Students should apply online to Joint Director, Higher Education, for Hostel admission.

The College Gymkhana:

The Elphinstone College Gymkhana provides facilities for major games like Cricket, Football at the college playground which are a part of Oval Ground, a short distance away from the college. College gives importance to maximum participation of the students at intercollegiate level in various games. Facilities are also provided within the college premises for playing volleyball and basketball. Facilities for indoor games like table tennis, carrom and chess are also made available to the students. Besides, the Gymkhana provides a facility of well-equipped fitness center to all the students. Physical Education Department also maintains an up-to-date first aid box which includes life-saving drugs. The department also organizes sessions on Yoga to ensure healthy mind in healthy body.

Library:

The College library is situated on the first floor of the building. It has a spacious hall that provides a quiet environment for study. There are approximately 1, 20, 000 books in the library, including some rare books. The library has a special section of books authored by Bharat Ratna Dr. Babasaheb Ambedkar, an

eminent alumnus of the college. Also there is a section of self-authored books gifted by some of the illustrious alumni of the college.

Placement Cell:

In the present era of globalization employability is the test of the education. Keeping this in mind, the Placement Cell of the College regularly organizes workshops and career fairs to acquaint the students with future career options. The cell keeps in touch with industries which look out for graduate/undergraduate students. Self-financed courses have had an impressive placement record. The cell also provides guidance for the choice of career.

Student Grievance Cell:

Suggestion boxes are placed on the premises to enable students to reach out to the authorities with their suggestions and grievances. These are regularly processed to ensure timely disposal of complaints and implementation of constructive suggestions.

Women Development Cell:

Knowledge is the stepping stone towards empowerment. Women Development Cell works to disseminate information regarding women's rights, techniques of self-defense etc. Gender sensitization workshops are also carried out by the Cell to spread the awareness regarding the gender related issues.

Women's Grievance and Redressal Cell:

The College has Women's Grievance and Redressal Cell and girl students and staff can approach the same for cases of harassment.

Fitness Centre:

Considering the trend of obesity among the youth, and sedentary life style causing inadequate exercise among the grown-ups, the College has introduced Fitness Centre for students and staff, including the non-teaching staff. The Centre is visited by a professional trainer to ensure optimum usage of the state of the art equipment.

Film and Music Library:

Music library is an interesting and an innovative step taken by Elphinstone College. The library contains rich and varied collection covering classics, contemporary artists with westerns and regional music. It serves as a meditative place as there is a special section for meditation music that helps for relaxation.

Elphinstone Film Society has a huge collection of films from world cinema, directors' collections, auteur, war films, classics, moderns, westerns, comedies, literary adaptations, regional cinema and documentaries to name a few.

Language Lab:

College has a state of the art language lab to expose students to the nuances of phonetics with the use of advanced software and lingua-phones.

Students Welfare Schemes:

The College has introduced various welfare schemes for the students, with a specific focus to benefit the economically and socially backward students. These include the following:

Higher Education for the Persons with special needs:

The College has HEPSN cell to facilitate learning of the visually challenged and dyslexic students. The cell has acquired state-of-the-art equipment to ensure that the learning process becomes more meaningful and enjoyable for such students. The College has developed a team of dedicated volunteers who help such students by way of producing audio recordings, helping as writers. The work of this cell has been appreciated by the previous NAAC peer team.

Indradhanu – College Magazine

The college publishes a magazine with Marathi, Hindi and English sections to showcase the talents of students.

Remedial Classes:

In today's competitive world, performance in the examinations plays a very crucial role in students' progress later in life. Every department conducts remedial classes with a focus on achieving better results in the examinations.

It is noteworthy that depending on the needs of the students, the humanities departments permit students to learn as well as write their examinations in Marathi. This is done to ensure that difficulty in English language does not hinder upward mobility of the students, without creating an independent section for such students, which can lead to a sense of segregation among the student community on the bases of language.

Mentorship:

Mentorship is undertaken at department level to enable the students to cope up with the growing levels of stress. Many departments also practice PEER MENTORING to build the confidence level among the students.

Parent-Teacher Meetings:

Parents and teachers are the nurturers of the student-community. The Parent-Teacher meetings are held to augment this process. The details of the same are conveyed to the students from time to time.

9. EXTRA CURRICULAR AND CO-CURRICULAR ACTIVITIES

The College hosts four intercollegiate festivals.

- **Maharashtra Utsav** brings out the flavor of the State of Maharashtra. This is a festival of music, dance, street plays, debate, besides creative arts such as rangoli, pot painting, etc. This has a good response from colleges all over Maharashtra.
- **Techtsar** is the festival of the B.Sc. I.T. department.
- Department of Biotech has an annual event called **Primers**.
- Gymkhana department conducts **ZEAL**.

The Student Council:

Student Council is formed as per the University rules. It is a body represented by students, which engages co-curricular and extracurricular activities.

N.S.S. / N.C.C.

Students are encouraged to join NSS/NCC which contributes significantly towards preparing the youth committed to serving the nation.

Life-Long Learning & Extension:

College has been conducting projects under the department of Life-Long Learning and Extension. Under this scheme the students are trained to take up vocational Career Oriented Projects, or Community Oriented Projects.

10. EMINENT ALUMNI

We are Proud Of Them!

The College has a long list of alumni of a very high level of eminence who have left their mark all over the world both in the pre-independent and independent India. It might be the only institution of higher learning in India which can boast of two Bharat Ratna awardees as its alumni. Important names in the pre-independence India are:

1. Dadabhai Naoroji
2. Mahadeo Govind Ranade
3. Bal Gangadhar Tilak
4. Gopal Krishna Gokhale
5. Maharshi Dhondo Keshav Karve
6. Dr. Bhimrao Ramji Ambedkar
7. Pherozeshah Merwanji Mehta
8. Jamshedji Nusserwanji Tata
9. Dinshaw Eduljee Wacha
10. Khurshedji Rustomji Cama
11. Badruddin Tyabji
12. Bhulabhai Jivani Desai
13. Ramkrishna Gopal Bhandarkar,
14. Chimanlal Harilal Setalvad to name only a few.

The list of distinguished alumni in independent India only endorses a continued tradition of excellence, as this includes people who have made a mark in various pursuits such as academics, judiciary, media & literature, performing arts and sports. They are the role models of our young minds.

Law & Judiciary:

1. Justice Y. V. Chandrachud
2. Justice Sujata Manohar
3. Justice P. P. Bhagwati
4. Justice J.R. Mudholkar
5. Justice J.C. Shah
6. Justice D.P. Madon
7. Justice Shrikrishna
8. Justice Ranjana Desai

Media & literature

1. Ramdas Bhatkal
2. Ratnakar Matkari
3. Bharat Dabholkar
4. Niranjan Rajadhyakasha
5. Ranjit Hoskote
6. Jerry Pinto
7. Abhjit Majumdar
8. Jitesh Pillai

Academics:

1. G. S. Ghurye
2. Suma Chitnis
3. Sulabha Panandikar
4. Chitra Naik
5. Nirupam Bajpai
6. Milind Malshe
7. Pushpa Bhawe

Performing and Fine Arts:

1. Jehangir Sabawala
2. Sonal Mansingh
3. V.N. Bhattachande
4. Kishori Amonkar
5. Aneesh Pradhan

Sports:

1. Madhav Apte
2. Sultan Dossal
3. Major Dhyanchand
4. Ajit Wadekar
5. Vijay M. Merchant

.....and many more

11. PRINCIPALS OF THE COLLEGE

1	John Harkness	1845
2	Sir Alexander Grant	1862
3	Kyrle Mitford, Chatfield	1866
4	William Wordsworth	1874
5	R. G. Oxenham	1890
6	J. T. Hathornwaite	1894
7	Michael Macmillan	1900
8	W. H. Sharp	1907
9	A.L. Conventon	1909
10	H. Hamill	1926
11	G. V. Jathar	1937
12	B. N. Seal	1942
13	K. R. Gunjkar	1947
14	R. N. Welingkar	1949
15	S. S. Bhandarkar	1949
16	N. L. Ahmed	1949
17	G. C. Bannerjee	1957
18	P. S. Rege	1962
19	Smt. K. Wood	1969
20	D. K. Banker	1971
21	N.M. Dongre	1976
22	Kum. H. J. Shroff	1980
23	N. M. Dongre	1985
24	M. R. Moholkar	1985
25	S.R. Mehta	1986
26	S. V. Gholkar	1988
27	Dr. P. L. Mishra	1989
28	Dr. S. K. Modak	1990
29	Dr. S. Mascarenhas	1991
30	Dr. Smt. N. D. Pandit	1997
31	Mrs. N. P. Charna (I/C)	2003
32	Dr.(Mrs.) Lakshmi Vyas (I/C)	2004
33	Smt. Asha Krishan (I/C)	2005
34	Dr.(Mrs.) Lakshmi Vyas (I/C)	2005
35	Dr.(Mrs.) Pratima Sharad Jadhav	2008
36	Dr.(Mrs.) Madhuri Vasant Kagalkar	2014 – Till Date

12. LIST OF FACULTY 2019-20

PRINCIPAL :- Dr. MADHURI KAGALKAR

BOTANY DEPARTMENT

- 1 Smt. Jaya Pawar – HOD
2. Dr. Sakshi Chaubal
3. Dr. Sanjay Jagtap
4. Dr. Rahul Zanan

BIOTECHNOLOGY DEPARTMENT

- 1.Dr. Nikita Naik, Co-ordinator

COMMERCE DEPARTMENT

- 1.Dr. Sanjeevani Patil – HOD
- 2.Dr. Shri. Balasaheb Kamble

CHEMISTRY DEPARTMENT

1. Shri. Bharat Raut – HOD
- 2 .Smt. Roshani Yeola
- 3 .Smt. Nikita Thakare

ECONOMICS DEPARTMENT

- 1.Dr. Suchita Krishnaprasad – HOD

ENGLISH DEPARTMENT

1. Dr. Savita Patil - HOD
2. Dr.Shitalkumar Gaikawad
3. Shri. Y.G. Birajdar

GEOGRAPHY DEPARTMENT

1. Dr. Ratankumar Hajare – HOD

HINDI DEPARTMENT

1. Ms. Sanjyoti M. Sanap – HOD
2. Dr. B.N.Kulkarni

HISTORY DEPARTMENT

1. Dr. Bhavana Patole-HOD
2. Dr. D.G. Gadekar
3. Shri. Satish Rathod

INFORMATION TECHNOLOGY DEPARTMENT

1. Dr. Meenakshi Sagdeo , Co-ordinator

MARATHI DEPARTMENT

1. Dr. Balasaheb Khomane – HOD
- 2 .Dr. Anil Sabale

MATHEMATICS DEPARTMENT

1. Smt. Sangeeta Joshi – HOD
- 2.Shri. Rajesh Thakare
3. Shri. Pritesh Kalan

MICROBIOLOGY DEPARTMENT

- 1.Dr. Nikita Naik -HOD
- 2.Dr. Dhanraj Nakade
- 3.Smt. Deepa Hirani
4. Dr. Samadhan Waghmode

PHYSICS DEPARTMENT

1. Dr. Ashwini Salunkhe

PHYSICAL EDUCATION & SPORTS

- 1.Dr.R.S.Lolage - Director

PSYCHOLOGY DEPARTMENT

1. Dr. Vilas Padhye- HOD

SOCIOLOGY DEPARTMENT

- 1.Shri. Sushant Mahajan– HOD
- 2.Shri. Dattatray Gangode

STATISTICS DEPARTMENT

1. Dr. Meenakshi Sagdeo - HOD
2. Dr. Neha Kasturiwale

ZOOLOGY DEPARTMENT

1. Shri. Rupesh Raut – HOD
2. Dr. Mrinalini Kagwade
3. Shri. Parag Masram

LIST OF NON –TEACHING STAFF 2019-20

Sr. No.	Name	Designation
1	Shri. Anil Randhir	Superintendent
2	Shri. Shivaji Sale	Sr. Clerk
4	Shri. Mangesh Darade	Jr. Clerk
5	Shri. Ganesh Sanap	Jr. Clerk
6	Smt. Manisha Patil	Jr. Clerk
7	Smt. Mrudula Khole	Lab Instructor (Department of Physics)
8	Shri. Sanjay More	Asst. Librarian
9	Shri. Sanjay Narvekar	Lab. Asst., I.T.
10	Shri. Kashinath Tandel	Lab. Asst., Biotechnology
11	Shri. Atun Sonawane	Clerk